



# Duluth Community School Collaborative

Fostering community partnerships promoting wellness and school success for youth and families, creating a community of lifelong learners that embraces diversity.

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## Youth Activities Leader

This is the fun and rewarding part-time job you've been looking for!

The Youth Activities Leader is a temporary position that will be part of a team providing a high-quality afterschool program focused on increasing students' sense of belonging and engagement with their school—Myers-Wilkins Elementary.

This position will be approximately 8 hours/week from October - May 2022. Required hours for the position are Tuesdays and Thursdays from 2:00-6:00pm. The afterschool program will consist of up to 30 youth in grades K-5, participating in a rotation of activities that use basketball as a way to teach important skills such as teamwork and patience.

This position will report to the Myers-Wilkins Youth Development Coordinator. The Youth Activities Leader will be responsible for the daily leadership of activities in the program, including direct supervision of groups of elementary students, leading reflection and evaluation dialogue, communicating appropriately with guardians, partners, and staff, as well as accountability & safety for youth at all times.

### Required Qualifications:

#### Safety:

- Commitment to working in-person with young people and staff daily
- Commitment to & comfort with maintaining COVID safe procedure expectations, informing and enforcing them with young people daily

#### Anti-Racism:

- Demonstrated commitment to ongoing development of personal/professional antiracism through involvement in antiracism workshops, organizations, community leadership, and/or personal experience
- Commitment to the mission, goals, and philosophy of the Duluth Community School Collaborative

#### Youth Development:

- Minimum 2 years of experience working with young people
- At least 2 references who can attest to & describe experience:
  - Working effectively with families, youth, & staff.
  - Being able to communicate effectively & with compassion.

### Desired, but Not Required, Qualifications:

- Experience working or living alongside families and youth in the Hillside neighborhood of Duluth
- Due to the in-person nature of this program COVID vaccinated applicants are preferred, although not required. Reasons applicant may not be vaccinated are not to be disclosed as per equal opportunity employment laws regarding potential health disability status.
- Training or coursework in youth development, education, social work, early childhood, or related field.
- Experience playing or coaching basketball.
- Experience playing or coaching a team sport.



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## Duties:

- Responsible for developing and leading activities in afterschool program that runs October-May for K-5<sup>th</sup> graders at Myers-Wilkins Elementary School.
- Support the Youth Development Coordinator in the logistics of the program as needed. This includes but is not limited to registration, meals, transportation, COVID safety procedures, staff, partner, & volunteer supervision, timesheets, facilities, supplies, and program evaluation
- Develop and maintain positive relationships with school staff, parents, partner agencies and other organizations.
- Be available and responsive to parents, community partners, agency, and school staff.
- In partnership with Myers Wilkins Youth Development Coordinator & DCSC Program Director:
  - develop high-quality activity plans & prepare supplies
  - participate in training
  - ensure high-quality programming at all levels
- Other duties as assigned.

***This is a part-time, max 8 hours/week, temporary, grant funded position. This position does not qualify for benefits. Work hours are generally between 2:00-6:00pm Tuesdays & Thursdays but may vary. Compensation: \$17-\$20/hour depending on qualifications.***

**To apply, please send your resume to [apply@duluthcsc.org](mailto:apply@duluthcsc.org)**

***It is our policy to provide equal employment opportunity to all qualified individuals without regard to race, creed, color, national origin, ancestry, religious belief, sex, age, physical or mental disability, veteran status or other protected classification. DCSC is committed to holding ourselves and our partners accountable to doing the internal work necessary to ensure an actively anti-racist organization into the future.***