



# Duluth Community School Collaborative

Fostering community partnerships promoting wellness and school success for youth and families, creating a community of lifelong learners that embraces diversity.

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## Summer Youth Program Lead

This is the fun and rewarding Summer job you've been looking for!

The Summer Youth Program Lead is a full time, temporary position that will be part of a team providing a high-quality Summer program focused on increasing students' sense of belonging and engagement with their school—Myers-Wilkins Elementary.

This is a full time (32-40 hours/week) position that will run from July 5th- August 22nd, 2022. Work hours for the position are generally Monday- Friday 8am-3pm. The Summer program will consist of up to 60 youth entering grades 1-5, participating in a rotation of activities including special instruction in gardening, nutrition, visual and performing arts.

This position will report to the Myers-Wilkins Youth Development Coordinator. The Summer Youth Program Lead will be responsible for the daily leadership of activities in the program, including direct supervision of groups of elementary students, leading reflection and evaluation dialogue, communicating appropriately with guardians, partners, and staff, as well as accountability & safety for youth at all times.

**Compensation: \$17.00/hour**

### Required Qualifications:

#### Safety:

- Commitment to working in-person with young people and staff daily
- Commitment to & comfort with maintaining current COVID safe procedure expectations, informing and enforcing them with young people daily. Face coverings are optional for youth and staff at this time.

#### Anti-Racism:

- Demonstrated commitment to ongoing development of personal/professional antiracism through involvement in antiracism workshops, organizations, community leadership, and/or personal experience
- Commitment to the mission, goals, and philosophy of the Duluth Community School Collaborative

#### Youth Development:

- Minimum 1 year of experience working with young people
- Experience planning and leading activities for youth
- At least 2 references who can attest to & describe experience:
  - Working effectively with families, youth, & staff.
  - Being able to communicate effectively & with compassion.

### Desired, but Not Required, Qualifications:

- Experience working or living alongside families and youth in the Hillside neighborhood of Duluth
- Training or coursework in youth development, education, social work, early childhood, or related field.



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## Duties:

- Responsible for leading activities in the Summer program for 1st-5<sup>th</sup> graders at Myers-Wilkins Elementary School
- Support the Youth Development Coordinator in the logistics of program as needed. This includes but is not limited to registration, meals, transportation, COVID safety procedures, staff, partner, & volunteer supervision, timesheets, facilities, supplies, and program evaluation
- Develop and maintain positive relationships with school staff, parents, partner agencies and other organizations.
- Be available and responsive to parents, community partners, agency, and school staff.
- In partnership with Myers Wilkins Youth Development Coordinator & DCSC Program Director,
  - develop high-quality activity plans & prepare supplies
  - participate in training
  - ensure high-quality programming at all levels
- Other duties as assigned.

***This is a full-time, 7 week temporary position.***

***This position does not qualify for benefits, but is eligible for earned Sick and Safe time  
Work hours are generally between Monday-Friday 8:00am-3:00pm but may vary.***

***Compensation: \$17.00/hour***

**To apply, please send your resume to [apply@duluthcsc.org](mailto:apply@duluthcsc.org)**

***It is our policy to provide equal employment opportunity to all qualified individuals without regard to race, creed, color, national origin, ancestry, religious belief, sex, age, physical or mental disability, veteran status or other protected classification. DCSC is committed to holding ourselves and our partners accountable to doing the internal work necessary to ensure an actively anti-racist organization into the future.***